

## WORK PROGRAMME

### Safe and Strong Communities Select Committee 2017/18

This document sets out the work programme for the Safe and Strong Communities Select Committee for 2017/18. The Safe and Strong Communities Select Committee is responsible for scrutinising: children and adults' safeguarding; community safety and Localism. The Council has three priority outcomes. This Committee is aligned to the outcome: The people of Staffordshire will feel safer, happier and more supported in and by their community.

We review our work programme at every meeting. Sometimes we change it - if something comes up during the year that we think we should investigate as a priority. Our work results in recommendations for the County Council and other organisations about how what they do can be improved, for the benefit of the people and communities of Staffordshire.

#### **Councillor John Francis**

Chairman of the Safe and Strong Communities Select Committee

If you would like to know more about our work programme, please get in touch with Tina Gould, Scrutiny and Support Manager on 01785 276148 or by emailing [tina.gould@staffordshire.gov.uk](mailto:tina.gould@staffordshire.gov.uk)

#### **Membership – County Councillors 2017-18**

John Francis (Chairman)  
Conor Wileman (Vice Chairman)  
Syed Hussain  
Trevor Johnson  
Jason Jones  
Natasha Pullen  
Kyle Robinson  
Paul Snape  
Victoria Wilson  
Mike Worthington

#### **Calendar of Committee Meetings 2017-2018**

13 June 2017 at 2.00 p.m.
13 July 2017 at 10.00 a.m.
26 September 2017 at 2.00 p.m.
9 November 2017 at 10.00 a.m.
11 December 2017 at 2.00 p.m. Cancelled due to inclement weather
15 January 2018 at 10.00 a.m.
5 March 2018 at 10.00 a.m.
26 March 2018 at 1.30 pm

Meetings usually take place in the Oak Room in County Buildings.

## Work Programme 2017-18

Date of meeting	Item	Link to Council's Commissioning Plans	Details	Action/Outcome
Tues 13 June 2017	Introduction to S&SC SC	Ensure effective safeguarding for the most vulnerable in our communities Enable people to access the appropriate intervention at the right time.	The Committee received a presentation which gave an overview of the remit of the Select Committee and highlighted some of the key issues going forward.	As a result of the presentation and subsequent discussion on developing the work programme Members requested the following items be included on their work programme: <ul style="list-style-type: none"> <li>• The West Midlands Peer Review of Adult Safeguarding</li> <li>• How to engage with hard to reach communities</li> <li>• Modern day slavery and domestic violence</li> <li>• CSE</li> </ul>
Thurs 13 July 2017	<b>Children's &amp; Families System Transformation</b> Cabinet Member: Mark Sutton Officer: Mick Harrison/Helen Riley	Ensure effective safeguarding for the most vulnerable in our communities Enable people to access the appropriate intervention at the right time.	The Transformation programme for Children and Family Services has previously been considered by this Select Committee on 8 June, 8 July & 12 December 2016.	Due to meeting timings and restrictions during the recent elections it had not been possible on this occasion for the Select Committee to undertake pre-decision scrutiny, with this report being included on the 21 June 2017 Cabinet agenda. Comments and/or concerns raised were therefore reported to the 19 August Transformation Programme Board, with these then helping inform future working.
	<b>Children, Young People &amp; Families Pilots</b> Cabinet Member: Mark Sutton Officer: Mick Harrison/Janene Cox	Ensure effective safeguarding for the most vulnerable in our communities Enable people to access the appropriate intervention at the right time.	The Pilots support the work of the Transformation Programme and were last considered by this Committee on 16 January 2017.	Progress on the Pilots varied and Members requested that in their next 6 monthly report they receive details of which pilots will cease and how the success of the others will inform best practise across the County.
	<b>Public Analyst &amp; Scientific Services Laboratory</b> Cabinet Member: Gill Heath Officer: Trish Caldwell [exempt item]	Well Run Council Making the most of our Assets, Managing Change Well, Transforming Ourselves, Innovation in ICT, Continued Modernisation of HR, Outcome Based Performance Management	To inform the Select Committee of a review carried out into the operation of the in-house Public Analyst and Scientific Services laboratory.	The Select Committee did not endorse the recommendations but asked the Cabinet Member for Communities to take their concerns to the 19 July Cabinet and ask for a deferment on the decision to close the service pending consideration of their concerns/alternative suggestions.

<b>Mon 26 Sept 2017</b>	<p><b>Child Sexual Exploitation (CSE) in Staffordshire, to include progress against the CSAF Action Plan and information regarding Revenge Porn &amp; Sexting</b> Cabinet Member: Mark Sutton Officer: Mick Harrison</p>	<p><b>Resilient Communities</b> Ensure effective safeguarding for the most vulnerable in our communities Enable people to access the appropriate intervention at the right time.</p>	<p>The Committee has requested a six monthly update on this issue. The Chair of the Children and Young People's Overview and Scrutiny Committee at Stoke City Council has been invited to attend this meeting and this arrangement is reciprocated.</p>	<p>The Select Committee want to encourage schools to make use of the DVD "For the Whole World to See" in their PHSE lessons and for this resource to be used as part of school governor training. Future reports are also asked to include consideration of LGBT as a potential vulnerable group within this context. Members also requested that they receive an update in 6 months time on the OPCC funded post to develop PHSE resources around safeguarding in its broadest sense and the take-up of schools.</p>
	<p><b>Cabinet Response: Preventing Low Level Neglect of Children in Staffordshire</b> Cabinet Member: Mark Sutton</p>	<p><b>Resilient Communities</b> Ensure effective safeguarding for the most vulnerable in our communities</p>	<p>The Committee received an initial response to the recommendations contained within its Working Group report on Low Level Neglect on 6 March 2017. It was agreed to follow up outstanding actions in 6 months' time.</p>	<p>Members thanked the Cabinet Member for Children and Young People for his progress in implementing the recommendations made by the Working Group. They also asked for an organogram showing the governance model and relationship between groups involved.</p>
<b>Thurs 9 Nov 2017</b>	<p><b>West Midlands Peer Review of Adult Safeguarding</b> Cabinet Member: Alan White Officer: Andrew Sharp</p>	<p><b>Resilient Communities</b> Ensure effective safeguarding for the most vulnerable in our communities</p>	<p>This review took place in February 2017. Councillors Francis and Olszewski participated in this review. At the June meeting Members requested feedback on the review to a future meeting.</p>	<p>The select Committee commended officers on the significant progress made in implementing the recommendations made by the Peer Review. They also requested a progress report on the action plan and implementation of recommendations to a future meeting.</p>
	<p><b>Deprivation of Liberty Safeguards</b> Cabinet Member: Alan White Officer: Peter Hampton</p>	<p><b>Resilient Communities</b> Ensure effective safeguarding for the most vulnerable in our communities.</p>	<p>At its meeting on 9 November 2016 Members were told that the anticipated backlog of referrals should be cleared by June/July 2017. The Committee should monitor and review this matter.</p>	<p>Members noted the difficulties with the number of referrals and the need to prioritise high priority assessments only. They have some concerns that this means the Council is effectively in breach of the law but within the resource available accept this is the only current solution.</p>
<p><b>Mon 11 Dec 2017</b>  <i>cancelled</i></p>	<p><b>Customer Feedback &amp; Complaints, Adult Social Care Annual Report 16/17</b> Cabinet Member: Alan White Officer: Kate Bullivant</p>	<p><b>Well run Council</b></p>	<p>Adult's Services have a statutory obligation to submit an Annual Report on complaints and representations to the relevant County Council Committee.</p>	<p>The answers to the key lines of inquiry were forwarded to Members.</p>

	<p><b>Customer Feedback &amp; Complaints, Children's Social Care Annual Report 16/17</b> Cabinet Member: Mark Sutton Officer: Kate Bullivant</p>	<p><b>Well run Council</b></p>	<p>Children's Services have a statutory obligation to submit an Annual Report on complaints and representations to the relevant County Council Committee.</p>	<p>The answers to the key lines of inquiry were forwarded to Members.</p>
<p><b>Mon 15 Jan 2018</b></p>	<p><b>Staffordshire &amp; Stoke-on-Trent Adult Safeguarding Partnership Board</b> Cabinet Member: Alan White Independent Chair: John Wood</p>	<p><b>Resilient Communities</b> Ensure effective safeguarding for the most vulnerable in our communities</p>	<p>This report is presented to the Select Committee on an annual basis.</p>	<p>Members commended the Board on the thoroughness of their report and the activity undertaken.</p>
	<p><b>Staffs Safeguarding Children's Board (SSCB) Annual Report 2016/17</b> Cabinet Member: Mark Sutton Independent Chair: John Wood</p>	<p><b>Resilient Communities</b> Ensure effective safeguarding for the most vulnerable in our communities</p>	<p>This report is presented to the Select Committee on an annual basis.</p>	<p>Members commended the Board on the thoroughness of their report and the activity undertaken. They have some concerns over the possibility of pupils attending unregistered schools outside of the county.</p>
	<p><b>Home Care</b> Cabinet Member: Alan White Officer: Richard Harling</p>	<p><b>Resilient Communities</b> Ensure effective safeguarding for the most vulnerable in our communities Enable people to access the appropriate intervention at the right time.</p>	<p>Included on the work programme following the October Triangulation meeting. Consideration of Home Care from a safeguarding point of view and the lessons learnt around communication.</p>	<p>This item was considered in the private part of the agenda under exemption paragraph 3.</p>

	<p><b>Domestic Abuse</b> Cabinet Member: Gill Heath Officer: Mick Harrison</p>	<p><b>Resilient Communities</b> Ensure effective safeguarding for the most vulnerable in our communities Enable people to access the appropriate intervention at the right time.</p>	<p>Select Committee Members requested an item on this issue at their meeting of 13 June.</p>	<p>Members noted the work undertaken to ensure there were no gaps in service provision during the re-tendering process and the marketing events that had been held to inform potential bidders. They scrutinised in detail the services delivered through the DA programmes. Members feel there is further work to be done here and requested follow-up information on a number of areas, including figures for the upward trend in repeat incidents and for incidents of stalking.</p>
<p><b>Mon 5 March 2018</b></p>	<p><b>Child Sexual Exploitation (CSE) in Staffordshire, to include progress against the CSAF Action Plan</b> Cabinet Member: Mark Sutton Officer: Mick Harrison</p>	<p><b>Resilient Communities</b> Ensure effective safeguarding for the most vulnerable in our communities Enable people to access the appropriate intervention at the right time.</p>	<p>The Committee has requested a six monthly update on this issue. The Chair of the Children and Young People's Overview and Scrutiny Committee at Stoke City Council has been invited to attend this meeting and this arrangement is reciprocated.</p>	
	<p><b>Children's &amp; Families System Transformation &amp; update on Pilot Projects</b> Cabinet Member: Mark Sutton Officer: Mick Harrison/Helen Riley/Janene Cox</p>	<p><b>Ensure effective</b> safeguarding for the most vulnerable in our communities Enable people to access the appropriate intervention at the right time.</p>	<p>The Transformation programme for Children and Family Services has previously been considered by this Select Committee on 8 June, 8 July &amp; 12 December 2016 &amp; 13 July 2017.</p>	
<p><b>Extra meeting 26 March NB meeting starts at 1.30pm</b></p>	<p><b>Safeguarding concerns over the Rise in Crime</b> PCC – Matthew Ellis Chief Constable – Gareth Morgan</p>	<p><b>Resilient Communities</b> Ensure effective safeguarding for the most vulnerable in our communities Enable people to access the appropriate intervention at the right time.</p>	<p>Following concerns raised at the 15 January Select Committee and discussions at the 10 January Triangulation meeting the Chairman requested all Members of the Council forward details of crime and safeguarding issues within their area with a view to this Select Committee meeting with the PCC and Chief Constable to address these safeguarding concerns.</p>	

<b>Briefing Notes/Updates/Visits 2017-18</b>				
<b>Date</b>	<b>Item</b>	<b>Link to Council's Commissioning Plans</b>	<b>Details</b>	<b>Action/Outcome</b>
17 July, 10 August and 15 September 2017	<b>Visit to the MASH (Multi Agency Safeguarding Hub)</b>	<b>Resilient Communities</b> Ensure effective safeguarding for the most vulnerable in our communities	Select Committee Members requested a visit to the MASH to see first hand the multi agency partnership working and the rationale for creating this facility.	The main visit took place on 10 August jointly with members of the Corporate Parenting Panel, with those unable to make 10 August visiting separately.
December 2017	<b>Modern Slavery</b>	<b>Resilient Communities</b> Ensure effective safeguarding for the most vulnerable in our communities Enable people to access the appropriate intervention at the right time.	At the 12 December meeting Members requested a further report giving progress on the Task and Finish action plan following their January meeting. Following this meeting there was no significant developments to report and this item has therefore been deferred for consideration in the new municipal year and due to be considered at the December meeting, which was cancelled. The report was therefore circulated to Members as a briefing note	Briefing note circulated and Members asked to highlight if they wished to include any further investigation on the work programme.
January 2018	<b>Community Safety Agreement</b>	<b>Resilient Communities</b> Ensure effective safeguarding for the most vulnerable in our communities.	Select Committee response to the SCC Stronger Communities Strategy Group Draft Agreement and results of the Strategy Group's 13 September meeting had been requested by the Select Committee and at the 11 October Triangulation meeting it was agreed that this information should be brought to the Select Committee via a briefing note rather than be included on an agenda.	

<b>Working Group and/or Inquiry Days 2017-18</b>				
<b>Date</b>	<b>Item</b>	<b>Link to Council's Commissioning Plans</b>	<b>Details</b>	<b>Action/Outcome</b>
Monday 31 July 2017  9.30 – 11.00 am	<b>Community Safety Agreement – shared priorities</b> Cabinet Member: Gill Heath Officer: Mick Harrison	<b>Resilient Communities</b> Ensure effective safeguarding for the most vulnerable in our communities.	The SCC Stronger Communities Strategy Group (chaired by Gill Heath and including representation from District and Borough Councils) has produced a draft Community Safety Agreement Safe which sets out shared priorities. This will be agreed at their meeting of 13 September. The Select Committee will consider the Draft Agreement at an informal review session, reporting their findings to both the Strategy Group on 13 September and the Select Committee on 26 September.	Findings from the informal meeting were agreed by Members and forwarded to Becky Murphy, Safer Communities Commissioning Officer, to share at the 13 September Strategy Group meeting. Feedback from the Strategy Group meeting will be shared with the Select Committee at their meeting of 26 September.

Monday 14 August	<b>Local Business Case for Joint governance of Police and Fire &amp; Rescue in Staffordshire</b> PCC: Matthew Ellis	<b>Resilient Communities</b> Ensure effective safeguarding for the most vulnerable in our communities Enable people to access the appropriate intervention at the right time.	The Police and Crime Commissioner (PCC) has produced a business case proposing the joint governance of the Police and Fire and Rescue Services in Staffordshire. The consultation ends at the beginning of September. This informal session will be an opportunity for the Select Committee to consider the business case in detail and formally respond to the consultation.	The Select Committee's informal workshop session was held jointly with the Corporate Review Committee and the Police and Crime Panel. The findings from this scrutiny will be formally reported to a special meeting of the County Council on 31 August where they will agree the County Council's formal response to the PCC's consultation.
Thursday 9 November	<b>Customer Feedback and Complaint Annual Reports for adult and children's social care</b> Cabinet Member: Mark Sutton and Alan White Officer: Kate Bullivant	<b>Well run Council</b>	An informal session will be held to consider these annual reports in detail. From this informal session a list of questions and/or comments will be drawn together and forwarded to the Customer Feedback and Complaints Manager prior to the December meeting. This will enable the discussion at the December Select Committee meeting to concentrate on the key areas highlighted by Members.	Key lines of inquiry were forwarded to the Customer Feedback and Complaints Manager in readiness for the December meeting.
<b>Inquiry Day 30 January 2018</b> + follow-on meetings on 12 February 13 March	<b>Preventing Children coming into Care- now called "Edge of Care"</b> Cabinet Member: Mark Sutton Officer: Richard Hancock	<b>Ensure effective</b> safeguarding for the most vulnerable in our communities Enable people to access the appropriate intervention at the right time.	This item was initially proposed by the Commissioner for Community Safety, Children and Families. The Chairman has met with the Head of Families First and a scoping report has been prepared for Members' consideration.	The 30 January Inquiry has been held. A further Member meeting on 12 February identified a range of further information they required. This detail will be presented by Officer at the 13 March meeting.
	<b>How to engage hard to reach communities</b> Cabinet Member: Gill Heath Officer: Mick Harrison	<b>Resilient Communities</b> Ensure effective safeguarding for the most vulnerable in our communities Enable people to access the appropriate intervention at the right time.	Possible Review to identify hard to reach communities within Staffordshire and the most effective way of addressing the issues identified.	A desk top exercise is underway to establish if, and in what ways, the County Council is currently addressing this issue.
tbc	<b>Children's Centres – 3 years on</b> Cabinet Member: Mark Sutton Officer: Mick Harrison	<b>Resilient Communities</b> Ensure effective safeguarding for the most vulnerable in our communities Enable people to access the appropriate intervention at the right time.	Three years ago the Select Committee completed work to assess the role of the Children's Centre. Three years on the Select Committee will re-visit this work, visiting the Centres to assess the current situation in comparison with the findings of the original working group report.	At the Select Committee meeting of 26 November Members agreed to a request that this review be put back until the current significant changes within Children's Centres were completed.

<b>Referrals from other Select Committees 2017-18</b>				
<b>Timescale</b>	<b>Area of Work</b>	<b>Link to Council's Commissioning Plans</b>	<b>Details</b>	<b>Action/Outcome</b>
12 January 31 January 21 March	Elective Home Education	Best Start	Referral from Corporate Parenting Panel – August 2017 (NB – also referred to Prosperous Staffordshire Select Committee)	A review group has been set up jointly with members of the Prosperous Staffordshire Select Committee. Its first meeting was held on 12 January where Members received a briefing from officers. A planning meeting is scheduled for 31 January with the inquiry session scheduled for 21 March.

<b>Current &amp; Related Work of Select Committees and/or All Party Member Groups 2017-18</b>				
<b>Timescale</b>	<b>Area of Work</b>	<b>Link to Council's Commissioning Plans</b>	<b>Details</b>	<b>Action/Outcome</b>
tbv – likely to be December or January	<b>All Age Disability Strategy</b> Cabinet Member: Alan White Officer: Martyn Baggaley	<b>Resilient Communities</b> Ensure effective safeguarding for the most vulnerable in our communities Enable people to access the appropriate intervention at the right time.	The <b>Healthy Staffordshire Select Committee</b> has the All Age Disability Strategy on their work programme. To avoid duplication this issue has not been included as a work programme item for this Select Committee, however the outcome of their scrutiny will be shared with Safe & Strong Communities Select Committee Members.	
September 2017 -	<b>Children's mental health &amp; wellbeing</b> Cabinet Member: Alan White Officers: Tilly Flannigan & Divya Patel <b>APMG Membership</b> Keith Flunder (Chair) Johnny McMahon Bernard Peters Ron Clarke Bryan Jones Ann Edgeller	<b>Resilient Communities</b> Ensure effective safeguarding for the most vulnerable in our communities Enable people to access the appropriate intervention at the right time.	<b>Innovation APMG:</b> Terms of Reference 'how to promote children's emotional and mental wellbeing to reduce referrals to specialist services across SCC and other partners, by intervening earlier to ensure better long-term outcomes'	End of September agree scope, lines of enquiry and membership of the APMG First full meeting of the APMG with specialist officers - October Development of the focus groups - October Submit initial progress to the Leaders report October / November
August 2017 -	<b>Increasing S3 Capacity</b> Cabinet Member: Gill Heath Officers: Angela Schulp & Adam Rooney <b>APMG Membership</b> Mike Davies (Chair) David Smith Kyle Robinson Maureen Compton Julia Jessel	<b>Well run Council</b>	<b>Community APMG:</b> How do we increase the capacity and utilise the services of S3 to deliver 'People helping people' and reduce the involvement of SCC?	Agree scope with Cabinet –end of August Meet with S3 to understand what they do – end of August / early September Look at 8 Community Members priorities and see if any cross over / themes – end of August / early September Meet with local agencies that are also building capacity – e.g. Fire service,



				<p>bigger voluntary groups (Age UK, Alzheimer's Society etc) – September</p> <p>First meeting APMG to discuss scope and plan – September</p> <p>Meet with local community groups with DCLs and CPOs – September / October</p> <p>Submit early findings to Leaders report – October</p> <p>Second meeting of APMG to discuss findings – late October / early November</p>
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### Work Programme 2018-19

**Following the Triangulation Meeting of 10 January 2018 and items put forward by Members at their meeting of 15 January, the following items have been included on the Work programme for the new municipal year.**

<b>Date of meeting</b>	<b>Item</b>	<b>Link to Council's Commissioning Plans</b>	<b>Details</b>	<b>Action/Outcome</b>
tbc	<b>Domestic Abuse</b>	<b>Resilient Communities</b> Ensure effective safeguarding for the most vulnerable in our communities Enable people to access the appropriate intervention at the right time.	Following their meeting of 15 January Members requested further details on a range of areas to be forwarded to them with a view to further work being undertaken in the new municipal year. Consideration will be given to whether this is undertaken by a review/working group.	
tbc	<b>Provision of "places of safety" under section 136 MHA.</b> Cabinet Member – Alan White Lead Officer -	<b>Resilient Communities</b> Ensure effective safeguarding for the most vulnerable in our communities Enable people to access the appropriate intervention at the right time.	Following the Triangulation meeting of 10 January the Deputy Leader and Cabinet Member for Health, Care and Wellbeing asked the select Committee to consider undertaking an overview of the current provision of places of safety. A few years ago there had been circumstances where prison cells were being used, which was agreed as inappropriate. A review to assess the current provision was requested.	
tbc	<b>Short breaks for children with disabilities</b> Cabinet Member – Mark	<b>Resilient Communities</b> Ensure effective safeguarding for the most vulnerable in our	Suggested for inclusion on the work programme at the 10 January Triangulation.	

	Sutton Lead Officer -	communities Enable people to access the appropriate intervention at the right time.		
tbc	<b>Trading Standards</b> Cabinet Member: Gill Heath Officer: Trish Caldwell	Well Run Council Making the most of our Assets, Managing Change Well, Transforming Ourselves, Innovation in ICT, Continued Modernisation of HR, Outcome Based Performance Management	Suggested for inclusion on the work programme at the 10 January Triangulation. Considering the safeguarding issues following the service review in 2018.	
tbc	<b>Child Sexual Exploitation (CSE) in Staffordshire, to include progress against the CSAF Action Plan</b> Cabinet Member: Mark Sutton Officer: Mick Harrison	<b>Resilient Communities</b> Ensure effective safeguarding for the most vulnerable in our communities Enable people to access the appropriate intervention at the right time.	The Committee has requested a six monthly update on this issue. The Chair of the Children and Young People's Overview and Scrutiny Committee at Stoke City Council has been invited to attend this meeting and this arrangement is reciprocated.	
tbc	<b>MISPERS</b> Cabinet Member Lead Officer	<b>Resilient Communities</b> Ensure effective safeguarding for the most vulnerable in our communities Enable people to access the appropriate intervention at the right time.	Suggested for inclusion on the work programme at the 10 January Triangulation.	
tbc	<b>Children's &amp; Families System Transformation &amp; update on Pilot Projects</b> Cabinet Member: Mark Sutton Officer: Mick Harrison/Helen Riley/Janene Cox	<b>Ensure effective</b> safeguarding for the most vulnerable in our communities Enable people to access the appropriate intervention at the right time.	The Transformation programme for Children and Family Services has previously been considered by this Select Committee on 8 June, 8 July & 12 December 2016 & 13 July 2017 and 5 March 2018.	
tbc	<b>Independent Futures and Disability Team</b> Cabinet Member: Lead Officer:	<b>Ensure effective</b> safeguarding for the most vulnerable in our communities Enable people to access the appropriate intervention at the right time.	Suggested for inclusion on the work programme at the 10 January Triangulation.	
tbc	<b>Youth Offending service</b>	<b>Well run Council</b>	Consideration of the YOS Review	

	Cabinet Member: Mark Sutton Officer: Vonni Gordon			
tbc	<b>Direct Payments</b> Cabinet Member: Alan White Lead Officer: Andrew Jepps	<b>Ensure effective</b> safeguarding for the most vulnerable in our communities Enable people to access the appropriate intervention at the right time.	Following the 15 January consideration of Home Care Members requested an item on Direct Payments to clarify how the system worked.	